



MINISTRY OF ROADS AND TRANSPORT

ADVERTISEMENT FOR RECRUITMENT TO THE AUDIT COMMITTEE

The Ministry of Roads and Transport seeks to recruit the Ministerial Audit Committee pursuant to Section 73 (5) of the Public Financial Management Act, 2012 and Public Finance Management Regulations, 2015 and the guidelines for establishment of Audit Committees in all Public entities vide Kenya Gazette Notice of Vol. CXVIII-No. 15th April, 2016.

VACANCIES

- Chairperson – 1 position
- Members – 3 positions

MANDATE OF THE AUDIT COMMITTEE

The Audit Committee provides independent oversight and advisory services to the Accounting Officer on:

- Financial reporting and integrity of accounts
- Internal control systems and governance processes
- Risk management, particularly in infrastructure projects
- Performance of the internal audit function
- Compliance with legal and regulatory frameworks
- Implementation of audit recommendations from the Office of the Auditor-General and other oversight bodies

KEY RESPONSIBILITIES

The Audit Committee shall:

- Review quarterly and annual financial statements before submission for external audit
- Approve internal audit plans and review audit reports
- Monitor implementation of internal and external audit recommendations
- Oversee risk management frameworks, including risks related to:
 - Infrastructure projects
 - Procurement and contract management
 - Project financing and cost overruns
- Ensure compliance with the Public Finance Management Act, 2012, Public Procurement and Asset Disposal laws, and other applicable regulations
- Provide strategic advice on governance, accountability, and value-for-money in road sector investments

MINIMUM REQUIREMENTS

A. Chairperson

Applicants must:

- Be Kenyan citizens
- Hold at least a Bachelor's degree from a recognized university
- Have at least 10 years' senior-level experience in governance, financial oversight, or public administration
- Demonstrate proven leadership and experience in chairing boards or committees
- Possess strong knowledge of public sector financial management, preferably in infrastructure sector
- Exhibit independence, integrity, and sound judgment
- Demonstrate expertise in one or more of the following areas:
 - Accounting, auditing, or finance
 - Risk management and internal controls
 - Civil engineering / infrastructure development
 - Law and regulatory compliance
 - Governance or public administration
- Meet the requirements of Chapter Six of the Constitution of Kenya
- Not be a serving employee of the Ministry of Roads and Transport

B. Member

Applicants must:

- Be Kenyan citizens
- Hold at least a Bachelor's degree from a recognized university
- Have at least 7 years' relevant experience
- Demonstrate expertise in one or more of the following areas:
 - Accounting, auditing, or finance
 - Risk management and internal controls
 - Civil engineering / infrastructure development
 - Law and regulatory compliance
 - Governance or public administration
- Meet the requirements of Chapter Six of the Constitution of Kenya
- Not be a serving employee of the Ministry of Roads and Transport

C. Professional Qualifications

Applicants should possess at least one of the following:

- CPA(K), ACCA, or equivalent
- Certified Internal Auditor (CIA)
- Certified Information Systems Auditor (CISA)
- Registered Engineer (Engineers Board of Kenya)
- Advocate of the High Court of Kenya
- Membership in a recognized professional body in good standing

DESIRABLE COMPETENCIES

- Experience in oversight of large-scale infrastructure projects
- Knowledge of public procurement and contract management
- Understanding of risk management in capital-intensive projects
- Strong analytical, communication, and reporting skills
- Independence and objectivity in decision-making

TENURE

Members shall serve for a term of **three (3) years**, renewable once, subject to satisfactory performance and applicable government guidelines.

REMUNERATION

Members will be paid allowances in accordance with guidelines issued by the Salaries and Remuneration Commission.

APPLICATION REQUIREMENTS

Interested candidates should submit:

- Application letter clearly indicating the position applied for (Chairperson/Member)
- Detailed Curriculum Vitae with at least three referees
- Copies of academic and professional certificates
- Copy of National ID/Passport

MODE OF APPLICATION

Applications sent through the post office should be addressed to:

The Cabinet Secretary
Ministry of Roads and Transport
P.O. Box 30260 – 00100
Nairobi

Or

Hand delivered to the Human Resource Management and Development Unit at Transcom House 5th floor, Room 513 so as to reach by 2nd June, 2026, at 5:00 p.m. (East African Time)

IMPORTANT NOTES

- Only shortlisted candidates will be contacted
- Shortlisted candidates will be expected to present the Valid clearance certificates from:
 - Kenya Revenue Authority;

- Ethics and Anti-Corruption Commission;
 - Directorate of Criminal Investigations;
 - Higher Education Loans Board;
 - Credit Reference Bureau; and
 - Commission for University Education (for foreign degrees)
- Canvassing will lead to automatic disqualification
- The Ministry of Roads and Transport is an equal opportunity employer; women, youth, and persons with disabilities are encouraged to apply

